

**MINUTES OF REGULAR MEETING  
OAK LAWN PARK DISTRICT  
BOARD OF COMMISSIONERS  
HELD ON APRIL 13, 2020**

The Board of Commissioners of the Oak Lawn Park District was convened in a Regular Meeting on April 13, 2020 with President Buschbach presiding.

**EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL, REAL ESTATE, LITIGATION AND REVIEW OF EXECUTIVE SESSION MINUTES**

The Board entered into Executive Sessions at 6:30p.m.

The Board adjourned Executive Session at 6:54p.m.

**BUDGET HEARING:**

Buschbach opened the budget hearing at 6:55p.m., noting that the budget has been on display for more than 30 days. Buschbach asked the Commissioners and anyone in the audience if they had questions.

Upon hearing no questions, Callahan moved, Boland seconded to close the budget hearing at 6:58p.m.

Voting: Aye: All  
Nay: None

**REGULAR MEETING:**

Buschbach began the Regular Meeting at 7:00 p.m.

**ROLL CALL:**

Present: Boland, Callahan, Coughlin, McCauley and Buschbach  
A quorum was present.

**APPROVAL OF MINUTES:**

**Finance Meeting of March 9, 2020**

Callahan moved, McCauley seconded to approve.

Voting: Aye: All  
Nay: None

**Regular Meeting of March 9, 2020**

Callahan moved, McCauley seconded to approve.

Voting: Aye: All  
Nay: None

**CITIZENS TO BE HEARD/CORRESPONDENCE:**

Callahan made a notice that there were not Citizens To Be Heard at the Meeting.

**FINANCE REPORT:**

Boland moved, Callahan seconded to approve payables of \$423,470.96 for the period of March 1, 2020 to March 31, 2020

Voting: Aye: All  
Nay: None

**UNFINISHED BUSINESS:** None

**CONSENT AGENDA:**

**Adoption of the Budget and Appropriation Ordinance**

Buschbach asked for a motion to approve the Budget and Appropriations Ordinance for fiscal year 2020-2021.

Callahan motioned, McCauley seconded to approve.

Voting: Aye: All  
Nay: None

**Internal Control Manual**

Callahan motioned, McCauley seconded to approve the Internal Control Manual.

Voting: Aye: All  
Nay: None

**LEGAL:**

**Review of Executive Session Minutes**

Attorney Farrell reported that six Executive Sessions were held between June 2019 – January 2020. Farrell recommended the following:

- June 10, 2019 – Release portion of minutes regarding Freedom Golf Association.
- July 1, 2019 – Release portion of minutes regarding final payment to Chicago Commercial Construction.
- July 8, 2019 – Minutes should not be released due to ongoing discussions.
- August 12, 2019 – Minutes should be released.
- September 9, 2019 – Minutes should not be released due to ongoing discussions.
- January 13, 2020 – Minutes should not be released due to ongoing discussions.

Callahan motioned to approve the attorney's recommendation regarding the release of minutes, Boland seconded.

Voting: Aye: All  
Nay: None

**APPROVAL OF BIDS OVER \$25,000:**

**LED Pendant Lighting for the Racquet, Fitness, Gymnastics Center**

Callahan motioned the bid be awarded to Best Lights pending a date certain by the Business Office, McCauley seconded.

Voting: Aye: All  
Nay: None

**MATTERS OF THE DIRECTOR:**

Kelly complimented the park district staff for working so hard to bring such creative and innovative programming to our patrons.

Kelly thanked the Maintenance Department for doing a great job keeping our parks clean and for addressing patrons in our parks that are not practicing social distancing.

Kelly stated that she is proud of staff for stepping up and taking on additional duties while part-time staff are furloughed or laid-off.

Kelly said she hopes that the stay at home order is lifted soon and patrons can get back to enjoying our parks and facilities. Kelly stated she is very grateful to be a part of the park district and hopes everyone continues to stay healthy.

**PRESIDENT'S REPORT:**

Buschbach wished everyone a happy belated Easter.

Buschbach stated although the park district facilities are closed the renovated patio and additional furniture at Stony Creek look great. In addition, the resurfaced tennis courts at the Racquet Center really brighten up the facility and he looks forward to playing on them when the facility re-opens.

Buschbach thanked Commissioner Boland for her work in the healthcare system and stated that it must be very difficult during this time with the Coronavirus.

**MATTERS OF THE COMMISSIONERS:**

McCauley said it is unbelievable to see the amount of virtual activities being offered during this difficult time. McCauley commended staff for their creativity and hard work.

McCauley wished everyone a happy belated Easter.

Boland stated that she loved reading the staff reports and seeing all the new ideas that are being implemented. Boland thanked staff for taking on more responsibilities and continuing to provide for our patrons.

Callahan thanked Director Kelly and her staff for doing such a great job during this difficult time. Callahan stated it is great to see the amount of activities and programs that are being offered across the district.

Callahan complimented the Maintenance Department for continuing to keep our parks clean while also address social distancing.

Callahan acknowledged the Oak Lawn Police Department for their efforts in keeping our parks safe.

Callahan wished everyone a Happy Mother's Day.

Coughlin commended Director Kelly and her staff. Coughlin stated that she follows all of the district's social media accounts and she cannot believe the variety and creativity of the programs/event being offered. Coughlin thanked the Racquet Center for their daily gymnastics challenges and the Special Recreation Department for their virtual Bingo.

Coughlin complimented the Marketing/Communications Department for their quick responses to patrons on the district's social media accounts. Coughlin said it is the little things like that make a difference to our patrons.


Coughlin thanked the Maintenance Department for working quickly to cover up the basketball rims and swings at our parks.

**ADJOURNMENT:**

Callahan moved, Boland seconded to adjourn at 7:17 p.m.

Voting: Aye: All  
Nay: None

Respectfully submitted,

  
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Jim Buschbach, President

  
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Tracey Gallik, Recording Secretary